ST. FRANCIS XAVIER UNIVERSITY

OFFICE USE ONLY	
Received by:	
Date/time:	

Parking Ticket Appeal Form

A StFX-issued parking ticket can be appealed within fourteen (14) days from the date of issue. Please fill in this form and submit it along a copy/picture of the parking ticket to Safety & Security by email to security@stfx.ca or in-person at the Security Operations Centre located in the Safety & Security Building, 5005 Chapel Square.

Please provide complete and precise information to ensure an accurate and timely decision.

Name of Appellant:		Student of StFX _____(ID#) Employee of StFX _____(Dept.) Visitor : _____(Name)
Home Telephone Number:		Work Telephone Number:
Email Address:		
Date of Violation:	Ticket #:	Type of Violation:
Location of Violation:		
License Plate #:	Province/State:	StFX Parking Permit:

Reason for appeal (Provide specific and verifiable facts and any diagrams which may help substantiate your appeal): _____

_____

_____

_____

_____

_____

_____ _____

DATE Signature of Appellant

DECISION (FOR OFFICE USE ONLY)

Decision following review of appeal: ___Violation upheld ___Ticket Cancelled & Warning Issued ___Ticket Cancelled & Dismissed **Date:** _____	Remarks: _____ _____ _____ **Signature:** _____