

RSF ACCOUNTABILITY AND PUBLIC ACKNOWLEDGEMENT

Website Requirements Checklist

(for institutions receiving an RSF grant of \$25,000 or more)

Support provided by the Research Support Fund (RSF) is an investment by Canadian taxpayers. To help ensure accountability to stakeholders and the Canadian public, grant recipients are expected to publicly acknowledge their grant funding and to bring awareness to the value and impact of the program within the research community and the Canadian research environment.

In order to maintain their eligibility to apply for a Research Support Fund grant, **institutions eligible to receive a grant at or above the value of \$25,000** must create and maintain a webpage on their website to identify and make public the following information **on or before the program's application deadline**:

- a definition of the indirect costs of research, along with concrete examples of the types of expenses incurred by the institution in managing the research funded by the three federal research granting agencies.
- a description of the [Research Support Fund](#) program, including a link to the program's website.
- a comprehensive list of all affiliated institutions, if applicable.
- the total amount of the grant, as well as an overview of how the institution proposes to allocate its grant funds under each of the five expenditure categories **for the forthcoming year**, based on the notional amount
- the total amounts of the grants, as well as overviews of how the institution allocated its grant funds under each of the five expenditure categories (organized by fiscal year) **for previous years**. **Note: as indicated on the [RSF website](#), institutions are required to keep their accountability and public acknowledgement information for the RSF on their websites for a minimum of five years.*

Additional Website Requirements

(for institutions receiving an RSF grant of \$530,000 or more)

In addition to the requirements listed above, **institutions eligible to receive a grant of \$530,000 or more** must also make public the following information **on or before the program's application deadline**:

- the institutional performance objectives, with corresponding indicators, **for the forthcoming year** (see [sample table](#) on the RSF website).
- the institutional performance objectives and outcomes achieved (organized by fiscal year) **for previous years**. **Note: as indicated on the [RSF website](#), institutions are required to keep their accountability and public acknowledgement information for the RSF on their websites for a minimum of five years.*

Institutions must also post on their websites **by June 30** of each year:

- a summary of the reported outcomes achieved during the previous grant year (reporting period is April 1 to March 31).