



Professor Emerita/Emeritus

- 1.1 A retired or retiring member of faculty may be designated Professor Emerita/Emeritus by the President of the University on the recommendation of the Rank and Tenure Committee.
- 1.2 The purpose of this designation is to honour retired faculty members who have made an exceptional contribution to their discipline or art, or to the academic life of the University.
2. A candidate for this designation shall normally
 - a) hold the rank of Professor; and,
 - b) have a minimum of fifteen years of service as a faculty member, and
 - c) have made an exceptional contribution to their academic or professional discipline or art, or to the University, in teaching or in research or creative activity
- 3.1 The Rank and Tenure Committee shall receive the names of persons proposed for the designation by January 31 of each academic year.
- 3.2 The nomination should include the reasons for supporting the nominee and have at least five supporting signatures. The nomination should be submitted by email to avp@stfx.ca.
- 3.3 The Committee shall select by April 10 the candidate(s) to be recommended to the President.
- 3.4 If the President denies the recommendation of the Rank and Tenure Committee, they will provide the Committee with reasons in writing.
4. The President may also name as Professor Emerita/Emeritus members of the academic administration who have, in their administrative capacity, provided meritorious and extended service to the University.
5. A candidate who has been nominated for the designation but who is not selected by the Rank and Tenure Committee may be re-nominated once.
6. The announcement of the designation shall be made at the Spring Convocation.
7. The names of those designated shall be listed for their lifetime in the *Academic Calendar* and in the appropriate Departmental roster of names of Faculty members.