



Manager, Black Student Success Centre Student Services

Professional

Regular Full-Time

Classification: Band C (provisional rating)

Salary Range: \$46, 644 - \$56, 979 based on 37.5 hours/week

Overview

Reporting to the Director of Human Rights and Equity, the Manager, Black Student Success Centre plays a pivotal role in nurturing a supportive and inclusive community for Black students at St. Francis Xavier University. This position focuses on fostering a sense of belonging, promoting community engagement, and ensuring effective day-to-day operation of the Centre. The Manager will also lead efforts in data collection and assessment to continuously improve the services offered to Black students.

The incumbent is responsible for the efficient day-to-day functioning of the Black Student Success Centre, which will provide a range of supports for Black Students while acting as a hub for the local Black community. The Manager supports other roles, including the Black Student Advisor and the Black Mental Health Counsellor in providing Africentric programming to Black Students

The incumbent will also act as a resource for the University Faculty and Staff on matters related to Black Student Success and enhance the University's values of equity and inclusion in support of creating an environment of genuine belonging for Black Students.

To align with StFX's strategic plan to attract and retain a diverse population of students from underrepresented groups, and to reflect that in our staff and faculty members, we are specifically seeking applicants who self-identify as members of the Black community.

Key Responsibilities

The Manager, Black Student Success Centre will play a critical role in promoting the inclusivity and belonging of all students. Highlights of the responsibilities include:

- Engage external partners and communities in promoting and sustaining relationships with African Nova Scotian/ Black communities and organizations that work to support anti-Black racism.
- In coordination with the Black Student Advisor and the Black Mental Health Counsellor the incumbent supports the organization of events that promote belonging among Black Students and within the broader community
- In partnership with Recruitment, develop a plan to facilitate pathways to StFX for Black students. Includes regular presence in communities and local high schools, liaison with African Canadian support workers and other educators and community members to reach students in their communities.
- Develops and provides faculty and staff workshops on supporting African Nova Scotian/Black Students
- Responsible for data collection and analysis related to the experiences and outcomes of Black Students at the University
- Manages day-to-day responsibilities of the centre, including functional space management, student centre staff and centre access.
- Manages student connections with relevant career development and experience opportunities.

Qualifications

- A bachelor's degree
- Minimum 1-2 years of related experience
- Experience working in a university or college environment preferred, with a focus particularly on the small, rural, undergraduate experience.
- Strong interpersonal and communication skills, with the ability to build relationships with students, faculty, staff, and community. Experience working with young adults is considered a strong asset.
- Cultural competence and a commitment to Africentric ways of knowing, being, and doing.

Application Instructions

Closing date for applications is Wednesday, April 24, 2024 at 5:00 pm (AST). To apply please submit a letter of application and a resume in confidence to People and Culture, **StFX University** at careers@stfx.ca. Only those selected for an interview will be contacted.

St. Francis Xavier University is located in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq People.

Our institution is committed to upholding the values of equity, diversity, inclusion, and accessibility. We encourage applications from members of groups that have been historically disadvantaged and marginalized, including Indigenous persons (especially Mi'kmaq), racialized persons (especially African Nova Scotians), persons with disabilities, those who identify as women and/or 2SLGBTQIA+ and any others who would contribute to the diversity of our community. Qualified candidates will be provided the opportunity to self-identify through a process with Human Resources.

Please note that all qualified candidates are encouraged to apply; however, applications from Canadians and permanent residents will be given priority.

We are also committed to the elimination of barriers to participation for persons with disabilities. Should you require an accommodation during the recruitment process, please contact Human Resources at hr@stfx.ca or 902-867-5038.

About St. Francis Xavier University

Established in 1853, St. Francis Xavier University (StFX) is consistently recognized as one of the best universities in Canada. StFX exceeds the needs of today's undergraduates through providing the very best academic experience -- outstanding teaching, exceptional hands-on research opportunities, and global exchanges -- all within Canada's most vibrant and inspiring residential campus. Here, the focus is on the academic and the personal development of every student, making community and social engagement a large part of the learning experience. Our students are academically strong and highly engaged in every aspect of life, determined to make a positive impact on the world.

In 2022, Maclean's annual university rankings put StFX #1 in student satisfaction and #2 in reputation across Canada in the primarily undergraduate category. For more, visit www.stfx.ca

About Antigonish, Nova Scotia

The beautiful and historic town of Antigonish is located within the northeastern corner of Nova Scotia. Only a 15-minute drive from the ocean and a two-hour drive to major urban centres, Antigonish is a family-friendly community with a diverse and growing population and provides access to excellent education at all levels. The town is surrounded by rolling countryside and beautiful beaches and is a hotspot for outdoor recreation, sports, and other active lifestyle

activities. Antigonish supports a vibrant culture in the arts with music, performing arts, visual arts and crafts, and fabulous festivals happening throughout the year.

For more information visit www.townofantigonish.ca or www.visitantigonish.ca.