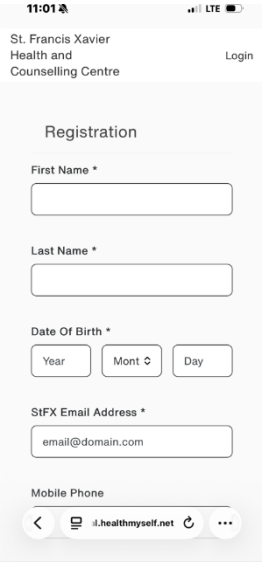
Health and Counselling Centre Online Booking Process

If you are having difficulty finding an appointment online, please call 902-867-2263 or stop by the Health and Counselling Centre (Bloomfield Centre, Room 305) during office hours so our team can help you access support. If you continue to experience difficulty, please email Michelle Boucher, Director at mboucher@stfx.ca and she will assist you.

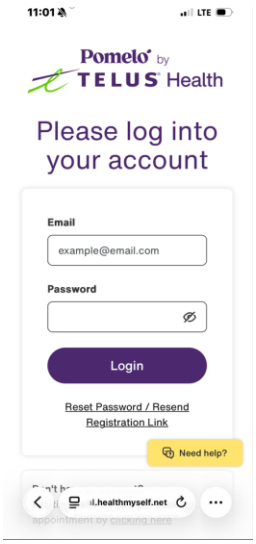
Register with Pomelo (our online booking system)



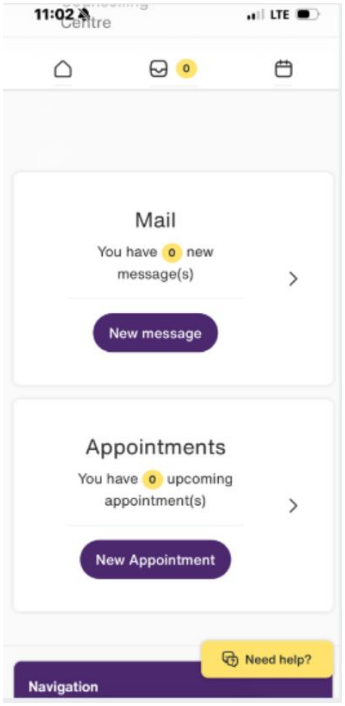
- **All students must register with Pomelo** before they can book their appointments online. **Please register for Pomelo here**.

- S**tudents that started at StFX prior to Fall 2026**, and have not previously registered for Pomelo, may have difficulty registering if they require a PIN. Please visit the Health and Counselling Centre for assistance with registering your account.
- **Students that started at StFX in Fall 2026** are able to register for an account by providing their first name, last name, date of birth and StFX email address. Press 'complete'.

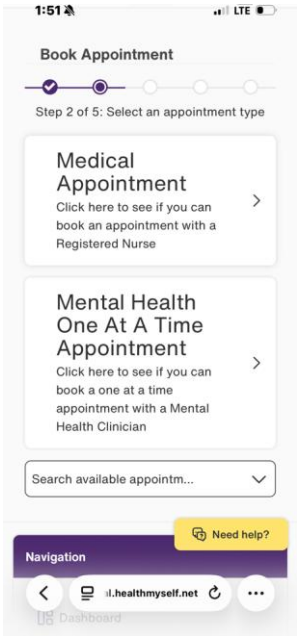
Once you have registered for Pomelo, you can login and book appointments here.



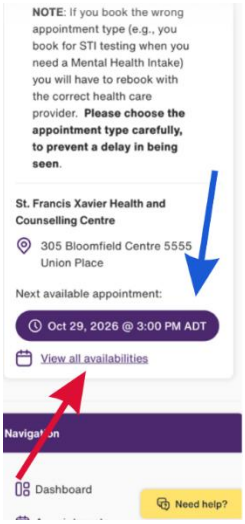
Step 1: Choose 'New Appointment'



Step 2: Choose type of appointment



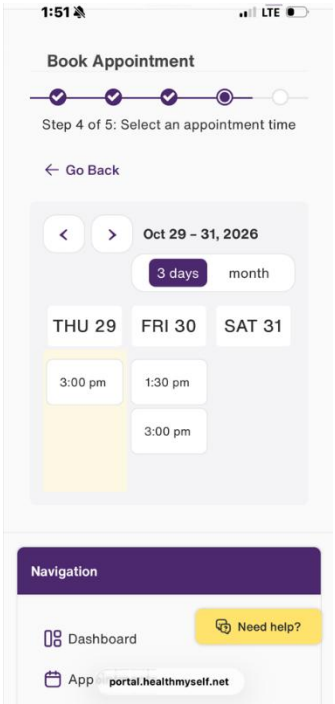
Step 3: <u>Scroll down</u> to see first available appointment



The first available appointment will be displayed (see blue arrow in image).

Students should also select **"View all availabilities"** to see additional appointment options within a 48-hour window (see red arrow in image).

Step 4: View all available appointments (for the next 48 hours).



Select your preferred appointment time and complete the booking.

New appointments for the next 48 hours are updated daily. Please note that the online booking system only displays appointments for the next 48 hours. If a student wishes to book an appointment beyond that timeframe, they can:

- Call the Health & Counselling Centre at 902-867-2263
- Visit the Health & Counselling Centre in person at Bloomfield Centre (Room 305) to schedule an appointment; or
- Contact Michelle Boucher directly by email (mboucher@stfx.ca)