ST. FRANCIS XAVIER UNIVERSITY

RESEARCH-BASED STUDENT **ANNUAL PROGRESS REPORT**

Please record the progress of the graduate student by filling out the appropriate section below. This form is to be completed annually by the student in consultation with the supervisor and the supervisory committee. If additional space is required for any section, please attach a separate sheet.

SECTION 1 – To be completed by the Student.

PART A – Student Identification Section.	
Name	
StFX ID	
Program of Study	
Start Date ***(Month/Day/Year)***	
Expected Completion Date ***(Month/Day/Year)***	
Dates or Frequency of Meetings with Supervisory Committee ***(Month/Day/Year)***	
Status ***(Full or Part-time)***	

PART B – Course Work – please identify all completed/planned/or in progress courses.

Course Name	**Course Number**	**Completed (yes/no)**

PART C – Thesis Title

PART D – Progress Towards Completion of Research and/or Program Goals.
Please provide a detailed timeline for completion of your degree (use an additional sheet as needed):

Expected Defense Date

Month	***Year***

SECTION 2 – To be completed by the Supervisor.

PART A – Supervisor Comments and Ratings.
Please comment on the student's progress and plan for completion.

PART B – Signature Section.			
	Name (print)	**Signature**	**Date**
Primary Supervisor			
Co-Supervisor			

SECTION 3 –Student Comment Section. This section is to be completed by the Student After Section 2 has been Completed.		
The above portions of this form and any attachments were completed in consultation with my thesis supervisory committee. I have read and I understand my Progress Report. I would like to add the following comments to my Report.		
Name (print)	**Signature**	**Date**

SECTION 4 – Dean Comment Section. This section is to be completed by the Dean.		
Dean (print)	**Signature**	**Date**

Completed copies of this report are sent to the Dean of the Faculty in which the student is register by November 30th of each year of study. Then forwarded on to the Graduate Studies Advisor.