



ST. FRANCIS XAVIER
UNIVERSITY

CONFLICT OF INTEREST GUIDELINES CONCERNING SELECTION OF AN EXTERNAL EXAMINER FOR A THESIS

Student Name:

Graduate Program:

The external examiner must be a member of an academic unit at a recognized postsecondary institution that grants graduate degrees, subject to reasonable exception by the AVPRGPS. In general, there is a conflict of interest when a proposed external examiner has a personal or professional relationship with the degree candidate and the supervisor. Examples would include:

- The external examiner is a direct and recent collaborator of the supervisor (e.g., co-author on a paper in the last two years).
- The external examiner has had a direct supervisory relationship with the student, such as an Honours supervisor, or a research assistant supervisor.

In general, the external examiner must not have had any direct involvement in the thesis research or results prior to the oral examination. This includes consulting on research results with the student or supervisor, or reading thesis materials prior to the process of selecting the external examiner. When in doubt, StFX will make every effort to align with Tri-Council guidelines on conflict-of-interest in peer review.

If there may be a potential conflict of interest, please provide details below:



I confirm that no potential conflicts of interest exist (other than what has been detailed above).

Signature_____ Role on Committee: _____

AVP of Research, Graduate & Professional Studies:_____

Date:_____

Note: Once submitted to Jacqueline Beaton (jbeaton@stfx.ca) neither the Supervisor nor the members of the committee should have any contact with the External Examiner.

