



Black Student Success Centre (PACAR)
August 16, 2024 | 11:00am – 12:00pm|Hybrid

Minutes

Attendees: M. Fogarty (Co-Chair), R. Upshaw (Co-Chair), A. Amankwah-Poku, T. Powell
O. Nzindukiyimana, T. Reddick, L. Reddick, R. Leek

Regrets: S. Kemp, J. Desmond, M. McKinnon, G. Gallimore, M. Desmond

1. M. Fogarty and R. Upshaw called the meeting to order and welcomed everyone at 11:18am.
2. Discussion regarding space logistics:
 - a. Centre hours will be from 9am-5pm to reflect the BSA hours. Possibility of hiring a student to keep centre open in the evening. This “Student Ambassador” can support the centre with tutoring and/or social media. M Fogarty to develop the student ambassador job description.
 - b. Emphasis on consistent hours.
 - c. Discussion regarding concerns that the centre is housed within a building that has a student residence. Meeting with Residence Life Coordinator for Mount Saint Bernard to ensure they understand the cultural importance of the centre.
 - d. A. Amankwah-Poku to hold welcome celebration for students 5:30-8pm on the first week students are back. Opportunity to mingle, see the space, as well as provide students with the vision for the space and ask for name suggestions,
3. Centre Name. The committee decided on the following process:
 - a. Data gathering via survey, in person sessions with post it notes, etc.
 - b. BSSC working group will decide on a name for the centre using the pillars/vision of the centre as the naming criteria
 - c. Communication plan to be developed by M. Fogarty to update campus/increase awareness.
4. BSSC working group decided that the committee will meet regularly until the manager has been appointed and until at least the end of the 2024 year to ensure support for the centre.
5. Meeting adjourned: 12:05pm