



ST. FRANCIS XAVIER UNIVERSITY

St. Francis Xavier University
Department of University Advancement

X-RING ELIGIBILITY POLICY

Approved by the Board of Governors November 1999

Committee Structure Revised by StFX Board of Governors September 2007

Eligibility Requirements Revised by StFX Board of Governors March 2014

Eligibility Requirements Revised by the X-Ring Committee and approved by President's Council May 2018

BACKGROUND

The X-Ring eligibility requirements were developed by the President's Council in consultation with the Alumni Association Executive and the St. Francis Xavier University X-Ring Committee.

The X-Ring Committee is chaired by the President of the StFX Students' Union and includes the following members:

VOTING MEMBERS:

Students' Union President (Chair) --- Formerly the Chair of Council
Vice-President Advancement (Vice-Chair)
Senior Class Co-Presidents
Director of Alumni Affairs
Alumni Association President

NON-VOTING MEMBER:

A Record-Keeper appointed by the committee.

The X-Ring is an official trademark managed by the Board of Governors of St. Francis Xavier University and as such this policy must be approved and upheld by the Board. This policy replaces all previous policies related to X-Ring eligibility and cannot be revised without the approval of the President's Council and the Board of Governors.

The X-Ring is considered a senior class ring. Students in good academic standing and who are registered for courses in their final year or term of study will be evaluated under the following criteria for eligibility.

X-RING ELIGIBILITY CRITERIA:

Persons will be eligible for an X-Ring if:

- a. They are within 12 credits* from completion of an undergraduate degree or a two year diploma in Engineering or Jazz Studies offered by St. Francis Xavier University and are registered in at least 3 credits for the current academic year. (* See Appendix One for specific degree requirements).
- b. They complete an undergraduate degree at St. Francis Xavier University.
- c. They complete a Master degree at St. Francis Xavier University.
- d. They complete a minimum of 60 credits at St. Francis Xavier University and are admitted directly into and go on to complete a professional degree at another institution. Eligibility will be granted only upon completion of the professional degree (professional is defined as a graduate program such as medicine, dentistry, physiotherapy, kinesiology, law, pharmacy, social work, architecture or others deemed appropriate by the committee).
- e. They are a transfer student and have completed at least 60 credits at St. Francis Xavier University prior to becoming eligible to receive an X-Ring.

- f. They completed two years at St. Francis Xavier University prior to 1975 and then went on to complete a professional degree at another institution.
- g. They receive an honorary degree from the university.
- h. They are replacing the X-Ring of an alumnus who was previously granted an X-Ring; this ring may be replaced even if the alumnus is deceased but only if it is replaced by an immediate member of the family (ie. spouse, son or daughter, or parent).
- i. They are selected to receive a Honorary X-Ring by the X-Ring Committee. (See Appendix Two for specific guidelines).

PURCHASE AND SALE OF X-RINGS

- a. Permission to purchase an X-Ring is given by the X-Ring Committee to the current graduating class upon consultation with the Registrar's Office.
- b. The X-Ring Committee approves vendors of the X-Ring and any new vendors must go through an official tender process.
- c. Vendors of the X-Ring must sign a formal contract with the university.
- d. Approved vendors must adhere to the X-Ring Eligibility Policy and are not permitted to sell an X-Ring without written permission from St. Francis Xavier University by means of an official Eligibility Form.

OBJECTION / EXCEPTION

- a. Any objection or exception to this X-Ring policy must be submitted to the X-Ring Committee, attention of the Chair. If the X-Ring Committee cannot reach a majority decision, the item will be referred to the President's Council for a final decision.
- b. Request for exception or re-assessment of eligibility must be completed prior to October 15.
- c. Any person participating in a diploma or other program of StFX who is not eligible for an X-Ring who would like to add a class year and/or program name to an X-pin may do so. The pin should be the same pin utilized by the Alumni office, which is a black X on a gold background. The program area and year may be added to the bottom of the pin.

RESUBMISSION OF X-RING FOR PARTICIPATION IN THE X-RING CEREMONY

- a. Request to resubmit an X-Ring for the December 3rd Ceremony must be made prior to October 15th and the X-Ring must be submitted at this time.

REVISIONS

This policy is subject to review on an annual basis by the X-Ring Committee to ensure that new eligibility issues which may have arisen will be addressed in a timely fashion.

Appendix One: Specific Eligibility Requirements Detailed by Degree

	Credits to graduate	Credits X-Ring eligibility
FACULTY OF ARTS		
Bachelor of Arts	120	108
Bachelor of Arts in Aquatic Studies	120	108
Bachelor of Arts in Human Kinetics	120	108
Bachelor of Arts in Public Policy and Governance	120	108
Bachelor of Arts in Music	120	108
Bachelor of Music	120	108
Diploma in Jazz Studies (last intake September 2017)	60	48
Master of Arts	36	*
	Credits to graduate	Credits X-Ring eligibility
FACULTY OF BUSINESS		
Bachelor of Business Administration	120	108
Bachelor of Information Systems (last intake September 2015)	120	108
FACULTY OF EDUCATION		
Bachelor of Education	60	48
Master of Adult Education	36	**
Master of Education	36	36
PhD in Educational Studies	42	***
FACULTY OF SCIENCE		
Bachelor of Science	120	108
Bachelor Science Aquatics	120	108
Bachelor of Science in Human Kinetics	120	108
Bachelor of Science in Human Nutiriton	120	108
Bachelor of Science in Nursing (last intake September 2015)	126	114
Bachelor of Science in Nursing (first intake September 2016)	120	108
Accelerated Nursing (January intake - Fall Convocation)	90	78
Accelerated Nursing LPN to BScN pathway(May intake - Spring Convocation)	84	72
Distance Nursing	63	51
Diploma in Engineering	69	57
Master of Science	36	*
JOINT PROGRAMS		
Bachelor of Arts and Science in Health	120	108
Bachelor of Arts and Science in Climate and Environment	120	108

Appendix One: Specific Eligibility Requirements Detailed by Degree

Continued

All eligibility thresholds are determined based on specific program requirements and structures.

- Minimum of 60 credits must be completed at StFX (with the exception of Masters program)
- Credits must be completed and/or enrolled by prior to September 1
- Degree requirements are subject to change and follow the current StFX Academic Calendar

To be considered X-Ring eligible in the:

- * **Master of Arts and/or Master of Science program**, by September 1, students must have completed 18 credits and be registered in 18 credits (thesis) and are actively engaged in the thesis as verified by the department chair
- ** **Master of Adult Education by September 1**, students must have completed 30 credits and be registered in 6 credits (thesis) as verified by the department chair
- *** **PhD in Educational Studies by September 1**, students must have completed 24 credits and be registered in 18 credits (thesis) as verified by the department chair

Updated May 2018

Appendix Two: Honorary X-Ring Policy

SECTION A: PURPOSE

The X-Ring Committee recognizes that the person upon which to bestow an Honorary X-Ring is a very important part of the X-Ring Ceremony held annually. The purpose of this policy is to provide the fundamental guidelines by which the X-Ring Committee can assess whether or not a particular candidate is deserving of this honor.

This policy cannot be changed without the consent of two thirds of the X-Ring Committee.

SECTION B: CRITERIA

The X-Ring Committee, recognizing the exclusive nature of bestowing the Honorary X-Ring, asserts that the Honorary X-Ring recipient shall fulfill the following criteria, albeit subject to revision:

1. They must not already have an X-Ring
2. They must exhibit outstanding contribution to the Xaverian community, gauged in part by number of years / service to the Xaverian community
3. They must be exemplary of the Xaverian motto: "Quaecumque sunt vera" Whatsoever things are true
4. The nomination must be supported by a letter outlining the reasons why the recipient should receive an X-Ring

Interpretation of the preceding criteria is subject to the discretion of the X-Ring Committee.

SECTION C: SELECTION PROCESS

The X-Ring Committee, recognizing that a concrete decision must be made regarding an Honorary X-Ring recipient in order to allow time for fashioning of the ring, assert that a decision regarding the Honorary X-Ring recipient should be made by September 30 of the academic year.

The X-Ring Committee recognizes that a selection for Honorary X-Ring is optional if the candidates presented, if any, do not fulfill the necessary criteria as set out by this policy.

Funding for the Honorary X-Ring will come from the sector of the university community that has nominated the successful candidate: the St. Francis Xavier University administration, St. Francis Xavier University staff, St. Francis Xavier University faculty, St. Francis Xavier University Students' Union, or the St. Francis Xavier University Alumni Association. Nominations may also be made by those external to the university and in this case the nomination must be accompanied by at least two letters of nomination. It is understood that those who forward the nomination will pay for the X-Ring.