

# President's Council

Meeting Notes

May 5, 2016

---

---

**Present:** K. MacDonald, K. Wamsley, M. Kyte, B. Hale, P. Hauf, K. Brebner, T. Hynes, R. Isnor, J. MacDonald, K. Bell, T. Buksaitis, L. Lawrence.

**Regrets:** J. Orr, J. Webber, A. Beckett

**Invited Guests:** J. Fox, D. Brown

1. Agenda was approved.
2. The minutes of April 5, 2016 and April 19, 2016 were approved.
3. Missing Students  
PC received a draft Missing Student Procedure. PC agreed that Student Services will oversee reports of missing students and communicate appropriately according to the procedure, when finalized.
4. Continuing Distance Education Update  
PC received an overview of the current eCampus, spring and summer course portal, as well as the transfer course portal. PC noted the popularity of online courses compared to previous years, that the trend is increasing and that online courses are a growth opportunity. PC also noted that many students were choosing other online providers to complete credits to their StFX credential. PC will look at further analysis of that growth and tie it to the strategic plan.
5. Enrolment Update  
PC received an Enrolment Report. There was a modest increase in the number of students that applied in the last two weeks of April. PC discussed the decrease in numbers between confirmation and registration and determined that the Enrolment Committee would create a specific strategy to try to address this. PC also discussed the challenge of recruiting international students and the need focus on fewer markets.
6. Policy Studies  
PC received the Concept Proposal and Academic Plan for a Policy Studies Program from the Academic Vice President. PC approved the proposal and thanked Dr. Brown his work in developing the program. The program will be related to the Mulroneu Institute of Government, have national appeal and the majority of courses in the program already exist at StFX. The proposal will go to Committee on Studies, then Senate.

# President's Council

Meeting Notes

May 5, 2016

---

## 7. Convocation Review

PC was asked to provide feedback during a debrief related to the spring 2016 Convocation through an online survey. The Convocation Committee will conduct a further debrief that will include this feedback.

Respectfully submitted,

L. Lawrence