

# President's Council

Meeting Notes

May 24, 2016

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**Present:** K. MacDonald, K. Wamsley, B. Hale, P. Hauf, K. Brebner, T. Hynes, R. Isnor, K. Bell, T. Buksaitis, L. Lawrence. J. Webber, A. Beckett J. Orr,

**Regrets:** M. Kyte, J. MacDonald

**Invited Guests:** L. MacLellan, G. Sampson, K. Edwards, M. Kolanko, H. MacGregor, W. Langley

1. Agenda was approved.
2. The minutes of May 5<sup>th</sup> were tabled.
3. Business Arising (none).
4. Capital Projects Update  
PC received a Building and Grounds report which was an overview of capital projects planned for buildings on campus. Phase one of this project is scheduled for this year and next year and will improve energy efficiency with a 25% reduction of greenhouse emissions. This project will be the largest campus renovation in the history of StFX. PC discussed the need for campus input with regards to shutting down building and blocking roads during construction. PC also discussed the communication plan, which is in progress and will provide campus with timelines and updates on the projects.
5. Strategic Plan  
PC received an update on the recent progress of the draft strategic plan. Preparations for the presentation to campus on June 1<sup>st</sup>. The proposed plan will be submitted to the Board of Governors in June for their approval.
6. Financial System Update  
PC received an update on the progress of the transition to the new Financial System. The project is progressing as planned and minor changes to the system are ongoing. There will be changes to the process for authorizing spending and workflow as part of the update. Those who are impacted will receive training
7. Policy Oversight Committee  
PC received a proposal from the committee which provided a framework for policy creation, revision and adoption. PC reviewed the mandate of the committee which will vet policies and decide which individuals will be consulted during the process. PC

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thanked the committee for their work and noted that this is a long overdue process. Focusing on policies will add clarity to how StFX operates.

8. Enrolment Update

PC received an update on Enrolment, learning that there had been a positive yield from the recent counselor event. There has been an increase in engineering application and confirmation numbers this year. PC discussed the need to assess and address internal transfers.

9. Salesforce Update

PC also received a summary of the use of Salesforce for managing relationships with perspective students. A briefing also occurred for Salesforce in Advancement. More work is required and the President will be asking for a further briefing.

10. Residence Life Update – Tabled

11. Board of Governors Agenda

The Board of Governors will meet next on June 9<sup>th</sup> and 10<sup>th</sup>. PC reviewed the itinerary and meeting agendas.

12. Commissioner of Oaths

PC received a report that Lori Connors had been certified as a Commissioner of Oaths and is now available to serve StFX in that capacity.

Respectfully submitted,

L. Lawrence