
Regrets: R. Isnor, J. Webber

1. The agenda was approved.

2. The minutes of November 8, 2016 were approved.

3. Business arising: Convocation dates for the next three years were submitted to Senate for approval.

4. Presidents’ Report
   The President and some executive members met with their counterparts at Acadia to discuss plans to bring forward ideas to the NS government in recognition of the pressures of small universities.

5. Capital Projects and Capital Planning Budget
   The contract for the Mulroney project will be awarded by end of March and construction will begin in May. There will be a disruption to campus and appreciate everyone’s patients with gates and noise and the work to secure class room space during the project. There will not be new capital projects discussed in the next year, as there are many renovations that need to take place on campus instead.

6. Department of Labour Compliance Orders
   The University has been issued with two Orders from the Department of Labour. One deals with specific communication/notification matters associated with the Physical Science Building and the second deals more generally with Occupational Health & Safety practices at the University. We have until mid-December to respond to the Orders. HR are taking the lead in responding and will be engaging a third party to provide assistance.

7. Board of Governors
   The Board of Governors held a teleconference meeting November 30th which focused on financial updates as balancing the budget is the priority for 2017-2018 – the next meeting will be in January when the budget for next year will be addressed.
8. Convocation
   In reviewing the recent X-ring and convocation ceremonies and the timing of both
   events, it was noted that many positive comments were received and that the
   alignment in the convocation ceremony was excellent.

9. January Welcome
   PC was briefed on plans for welcoming new students in January, including a brunch
   for international students and a welcome from administration.

Respectfully submitted,
L. Lawrence