



ST. FRANCIS XAVIER
UNIVERSITY

Supplemental Application

Bachelor of Education

For a **September 2023** intake.

Application Deadline: Domestic and International student deadline **January 24, 2023**

First name:

Last name:

StFX Student Number

COMPLETION GUIDE

In order to help us process your application as efficiently as possible, please ensure all items below have been completed.

1. Application for the Bachelor of Education completed online and application fee payment made.
*Applications are not complete without fee payment.
2. Complete this supplemental application. Be sure to include your StFX Student Number prior to submission. Please submit completed application in PDF form to admissions@stfx.ca.
 - Please note following receipt of your online application, you will receive your StFX Student Number the following business day. If you have previously applied or attended StFX the same number will be used for this application and can be included on this form. Please do not submit this supplemental application before receiving this information.
3. One official copy of your transcript from each post-secondary institution attended. Graduates of StFX do not need to provide a copy of their transcript from StFX. Transcripts in a language other than English should be provided in their original language, along with a certified translation into English. Your application will not be reviewed until all transcripts are received.
 - Please note that if you are currently attending a college or university, you will be required to submit a final transcript to StFX as soon as it is available. You are responsible for ensuring all documents are received to the Admissions Office.
4. Evidence of English proficiency if your first language is not English. (Minimum required scores can be found [here](#).)
5. It is the responsibility of the applicant to ensure that all supporting documents are received by the StFX Admissions Office. Incomplete applications will not be considered. All documents submitted as part of the admissions process become the property of the University and cannot be returned.
6. All applications, transcripts and reference letters can be submitted to admissions@stfx.ca.

Program applied for:

- Two-Year Bachelor of Education On Campus Elementary
- Two-Year Bachelor of Education On Campus Secondary
- Three-Year Bachelor of Education Off Campus Elementary Location/Cohort:
- Three-Year Bachelor of Education Off Campus Secondary Location/Cohort:

LIFE EXPERIENCES/COMMUNITY INVOLVEMENT

Please attach a resume which details your experience in the following categories: Volunteer and Community Experience, Work Experience, Life Experience (such as travel, care giving, etc.) and Practicum Experience (if applicable). Both the breadth and depth of involvement are evaluated, as is the applicant's experience with diversity and with inclusive practices. Please highlight activities which relate directly to your teachable subjects.

WHY DO YOU WISH TO BECOME A TEACHER?

Using only the space provided, please explain why you want to be a teacher. Your essay will be evaluated on your articulation of your view of students' learning, view of subject matter, and vision for public education.

Please fill out the accompanying form that corresponds with your stream (elementary or secondary). Refer to the Information Sheet for a description of teachables.

List the names and addresses of three persons who know you well as a learner, worker, leader and can address the specific categories on the reference form. (Please list only 3 references).

Name	Position	Address
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Our preference is that you include, where possible, your sealed letters of reference with your application. It is your responsibility to ensure that these references are returned to the StFX Admissions Office.

Other information you would like the Admissions Committee to consider in assessing your application.

Are you available for a personal interview if requested? Yes No

Have you ever been convicted of a criminal offense? Yes No

If yes, please explain:

Upon admission, a Criminal Record Check must be submitted

Does your name appear on any child abuse register? Yes No

If yes, please explain:

Upon admission, a Child Abuse Register Search must be submitted

Do you know of any reason why your fitness to teach in a school might be challenged? Yes No

If yes, please explain:

Name of person responsible for fees: Self or:

I hereby agree to abide by all the rules and regulations which apply to students of this university and acknowledge that my right to remain at St. Francis Xavier University is subject to my observance of them. The information above is correct to the best of my knowledge.

St. Francis Xavier University gathers and maintains records of personal information, including but not limited to the information on this form, for the purposes of admission, registration, provision of educational services, ongoing contact with students and alumni, and soliciting support for these and other University activities. The collection, use and disclosure of personal information by the University is governed by the Nova Scotia Freedom of Information and Protection of Privacy Act, S.N.S. 1993, c5. The information provided by applicants on this form, and other information provided to the University from time to time, will be maintained in the University's records. The personal information provided may be used by University personnel and disclosed to third parties as required or permitted by applicable legislation or in accordance with the purposes for which it is collected. By signing this Application for Admission, you indicate your consent, pursuant to the Freedom of Information and Protection of Privacy Act, to the collection, use and disclosure of your personal information as described above.

Signature:

Date:

All documents become the property of StFX

ELEMENTARY REQUIREMENTS

for entrance into the Bachelor of Education program at StFX

FIRST DEGREE	You must have earned a university degree with a minimum of 90 credit hours of course work												
Social Studies	<p>You must have 9 credit hours in the subject field of social studies from any or a combination of the following related disciplines:</p> <table> <tr> <td>Geography</td> <td>History (preference for local & Canadian History)</td> </tr> <tr> <td>Political Science</td> <td>Law</td> </tr> <tr> <td>Classics</td> <td>African Canadian Studies</td> </tr> <tr> <td>Anthropology</td> <td>Sociology</td> </tr> <tr> <td>Mi'kmaq Studies</td> <td>Philosophy</td> </tr> <tr> <td>Acadian Studies</td> <td>Economics</td> </tr> </table>	Geography	History (preference for local & Canadian History)	Political Science	Law	Classics	African Canadian Studies	Anthropology	Sociology	Mi'kmaq Studies	Philosophy	Acadian Studies	Economics
Geography	History (preference for local & Canadian History)												
Political Science	Law												
Classics	African Canadian Studies												
Anthropology	Sociology												
Mi'kmaq Studies	Philosophy												
Acadian Studies	Economics												
Science	<p>You must have 6 credit hours in university science from any or a combination of the following disciplines:</p> <table> <tr> <td>Environmental Studies</td> <td>Geology/Earth Sciences</td> </tr> <tr> <td>Biology</td> <td>Oceanography</td> </tr> <tr> <td>Chemistry</td> <td>Physics</td> </tr> <tr> <td>Interdisciplinary Studies in Science</td> <td></td> </tr> </table>	Environmental Studies	Geology/Earth Sciences	Biology	Oceanography	Chemistry	Physics	Interdisciplinary Studies in Science					
Environmental Studies	Geology/Earth Sciences												
Biology	Oceanography												
Chemistry	Physics												
Interdisciplinary Studies in Science													
Mathematics	You must have 6 credit hours in university mathematics. Three of the six credits must include the investigation of fundamental concepts and ideas.												
English/French	You must have 6 credit hours in the subject field of English if first degree was delivered in English or you must have 6 credit hours in French if first degree was delivered in French.												
Developmental Psychology	You must have a course in Developmental Psychology. (May be a three or six credit course)												

NOTE: A maximum of 6 credit hours of cognate* courses may be recognized in fulfillment of the individual subject field requirements identified above.

*Please note that final decisions on cognates are determined by the Department of Teacher Education in consultation with the Registrar of Teacher Certification Division of the N.S. Department of Education and Early Childhood Development.

STFX B.ED. APPLICATION: ELEMENTARY STREAM

for entrance into the Bachelor of Education program at StFX

Name

<p>*IMPORTANT NOTE: Carefully adhere to the Admission Requirements & Information Sheet and to the General Requirements Sheet BEd Elementary Stream (on back) as you complete this form.</p> <p>Please check box if specialization is desired: French Physical Education</p>			
Institution & Degree:			Grad Year:
	COURSE NAME AND NUMBER	CREDIT HOURS	FOR OFFICE USE ONLY
<p>Social Studies (9) Nine (9) credit hours from among History, Geography, Economics, Political Science Law, Classics, Anthropology, Mi'kmaq Studies, African Canadian Studies, Acadian Studies, Sociology, or Philosophy.</p>			Yes
			No
			#Missing
			Cognate
<p>Mathematics (6) Six (6) credit hours in Mathematics. Three of the six credits must include the investigation of fundamental concepts & ideas.</p>			Yes
			No
			#Missing
			Cognate
<p>English or French (6) Six (6) credit hours in English if first degree is delivered in English or (6) credit hours in French if first degree is delivered in French.</p>			Yes
			No
			#Missing
			Cognate
<p>Science (6) Six (6) credit hours from among Environmental Studies, Biology, Chemistry, Interdisciplinary Studies in Science, Physics, Geology/Earth Sciences, Oceanography.</p>			Yes
			No
			#Missing
			Cognate
<p>Developmental Psychology A course in developmental psychology is required. This may be a three or six credit course.</p>			Yes
			No
			#Missing
			Cognate
REVIEWER:		DATE REVIEWED:	

SECONDARY REQUIREMENTS

for entrance into the Bachelor of Education program at StFX

FIRST DEGREE	You must have earned a university degree with a minimum of 90 credit hours of course work
Major Subject Field (Mandatory)	You must have a concentration of at least 30 credit hours of university course-work in one discipline of a subject field taught in Nova Scotia secondary schools as outlined below in table 2. (e.g. 30 credits of history which is one discipline of the recognized subject field of Social Studies). A maximum of 6 credit hours of cognate* university coursework may be included in fulfillment of this requirement.
Minor Subject Field (Mandatory)	You must have a concentration of at least 18 credit hours of university course-work in one discipline in a second subject field taught in Nova Scotia secondary schools as outlined below in table 2. (e.g. 18 credits of biology which is one discipline of the recognized subject field of Science). A maximum of 6 credit hours of cognate* university coursework may be included in fulfillment of this requirement.
Second Minor Subject Field (18) (Optional)	At least eighteen (18) credit hours may be listed in a third subject field taught in Nova Scotia secondary schools.

NOTE 1: Applicants who potentially have a major and minor subject in science should contact the Department of Teacher Education for further information.

RECOGNIZED SUBJECT FIELD	RELATED DISCIPLINE(S)
Business	Business, Commerce, Marketing, Accounting
English	English
French	French
Social Studies	History, Geography, Political Science, Sociology, Economics, Law, Classics, African Canadian Studies, Mi'kmaq, Anthropology, Acadian Studies. Please note that Anthropology can only be accepted as a minor related discipline.
Diverse Cultures	Sociology, African Canadian Studies, Mi'kmaq, Anthropology, Acadian Studies Please note that Anthropology can only be accepted as a minor related discipline.
Mathematics	Mathematics
Science	Biology, Chemistry, Physics, Geology/Earth Sciences, Oceanography, Environmental Studies
Physical Education	Human Kinetics, Kinesiology, Physical Education
Fine Arts	Music, Dance, Visual Arts, Theatre Arts, Drama
Family Studies	Nutrition, Biology, Sociology, Child Studies
Languages	Gaelic, Mi'Kmaq, Spanish

* Please note that final decisions on cognates are determined by the Department of Teacher Education in consultation with the Registrar of Teacher Certification Division of the N.S. Department of Education and Early Childhood Development.

STFX B.ED. APPLICATION: SECONDARY STREAM

for entrance into the Bachelor of Education program at StFX

Name

<p>*IMPORTANT NOTE: Carefully adhere to the Admission Requirements & Information Sheet and to the General Requirements Sheet BEd Secondary Stream (on back) as you complete this form.</p> <p>Please check box if specialization is desired: French Physical Education</p>			
Institution & Degree:			Grad Year:
	COURSE NAME AND NUMBER	CREDIT HOURS	FOR OFFICE USE ONLY
<p>Major Subject Field (30) *Thirty (30) credit hours are required in one discipline in a subject field taught in Nova Scotia secondary schools. (Mandatory)</p>			Yes
			No
			#Missing
			Cognate
<p>Minor Subject Field (18) *Eighteen (18) credit hours are required in one discipline in a second subject field taught in Nova Scotia secondary schools. (Mandatory)</p>			Yes
			No
			#Missing
			Cognate
<p>Second Minor Subject Field (18) At least eighteen (18) credit hours may be listed in a third subject field taught in Nova Scotia secondary schools. (Optional)</p>			Yes
			No
			#Missing
			Cognate
REVIEWER:		DATE REVIEWED:	

ADMISSION REQUIREMENTS AND INFORMATION SHEET

TWO-YEAR BACHELOR OF EDUCATION PROGRAM

The Bachelor of Education is a two-year program following a first degree. Applicants for the BEd program must have completed a first degree in arts, science, human kinetics human kinetics, business or any equivalent. The BEd program has two streams: elementary and secondary. Specialist programs in teaching physical education and French as a second language are available, within either the elementary or the secondary stream.

ADMISSION CRITERIA

At the present time, admission to the Bachelor of Education program is limited to approximately 100 students. During the review process, applicants are initially evaluated in 4 equally-weighted areas.

- 1) **Academic records:** Normally applicants for the BEd program must have a senior year average of at least 70 or a GPA of 2.5. Consideration is also given to the applicant's performance throughout the entire undergraduate program.
- 2) **Life experiences and community involvement:** Both breadth and depth of involvement are evaluated, as is the applicant's experience with diversity and with inclusive practices.
- 3) **Letters of reference:** The rating of the applicant's personal and professional qualities by 3 referees who know the individual in different capacities as a learner, worker, and leader are evaluated.
- 4) **Essay on why the applicant wants to teach:** The essay is evaluated on the applicant's articulation of his/her view of students, view of subject-matter, and vision for schooling.

INTERVIEWS

Based on the above criteria, applicants will be short listed for the next stage of the process where interviews are normally required. Interviews include core questions asked to all applicants applying to the BEd program as well as specific questions relating to the elementary or secondary stream, as applicable, and, for secondary stream applicants, to the major and minor subject fields for which the applicant is applying. Interview questions focus on a general understanding of teaching, teaching content and processes, personal and professional qualities, an understanding of diversity and inclusive practices, and communication skills. The applicant's file review and interview are equally weighted. Composite scores from the two parts of the application process form the basis for offers in each stream of the program, and within subject fields in the secondary stream.

ADMISSION TIMELINES

JANUARY 24	Completed applications must be submitted by January 24 of the year admission is sought.
FEBRUARY 1-28	Applications will be reviewed by faculty within the School of Education.
MARCH 1-30	Selected applicants will be invited for interviews, at differentiated times, by stream and by subject field, throughout this period.
APRIL 1-30	Letters will be mailed out to applicants informing them of the status of their applications.

ELEMENTARY EDUCATION STREAM (P-6) REQUIREMENTS

SOCIAL STUDIES: Nine (9) credit hours are required in the subject field of Social Studies from any one or combination of the following disciplines: History (preference for local & Canadian History), Geography, Political Science, Classics, Anthropology, Mi'kmaq Studies, Acadian Studies, Economics, Law, African Canadian Studies, Sociology or Philosophy.

SCIENCE: Six (6) credit hours are required in a university science from any or a combination of the following disciplines: Environmental Studies, Biology, Chemistry, Interdisciplinary Studies in Science, Geology/Earth Sciences, Oceanography or Physics.

MATHEMATICS: Six (6) credit hours are required in the subject field of Mathematics. Three of the six credits must include the investigation of fundamental concepts and ideas.

ENGLISH OR FRENCH: Six (6) credit hours are required in the subject field of English, if the undergraduate degree was delivered in English. Six (6) credit hours are required in the subject field of French, if the undergraduate degree was delivered in French.

DEVELOPMENTAL PSYCHOLOGY: A course in Developmental Psychology. This may be a three or six credit course.

FRENCH: Applicants are encouraged to have courses in oral and written communication; communication strategies (speaking, listening, reading, writing strategies); Acadian, Quebec and francophone culture courses; an introduction to French literature, which could include literature throughout the francophone world. In addition to this, elementary applicants are encouraged to have a course in Children's French Literature taught in French.

SECONDARY EDUCATION STREAM (7-12) REQUIREMENTS

INFORMATION ON SUBJECT FIELDS AND RELATED DISCIPLINES

Secondary education students must prepare to teach two subject fields normally taught in the public secondary schools of Nova Scotia (English, French, Social Studies, Diverse Cultures, Mathematics, Science, Physical Education/Health Education, Fine Arts, Gaelic, Family Studies).

ENGLISH: Applicants are encouraged to have courses in Canadian, American, British (including Shakespeare), and post-colonial literature.

FRENCH: Applicants are encouraged to have courses in oral and written communication; communication strategies (speaking, listening, reading, writing strategies); Acadian, Quebec and francophone culture courses; an introduction to French literature which could include literature throughout the francophone world.

SOCIAL STUDIES: Applicants must have a concentration in one of the following related disciplines: Acadian studies, African Canadian studies, classics, economics, geography, history, law, Mi'kmaq, political science, anthropology or sociology. Please note the discipline of anthropology can be used for a minor subject field only, not as a major subject field, unless it is cross-listed with sociology.

DIVERSE CULTURES: Applicants must have a concentration in African Canadian studies, Mi'kmaq studies, native studies, anthropology or sociology. Please note, courses in women's studies, world religions, and interdisciplinary studies are only eligible if they are cross-listed with the aforementioned related disciplines. Also note the discipline of anthropology can be used for a minor subject field only, not as a major subject field, unless it is cross-listed with sociology.

MATHEMATICS: Applicants are encouraged to take math courses in calculus, matrix algebra, geometry, and statistics.

SCIENCE: Applicants must have a concentration in one of the following related disciplines: biology, chemistry, geology/earth sciences, environmental studies, oceanography, or physics.

PHYSICAL EDUCATION/HEALTH EDUCATION: Applicants, please see notes below on Physical Education Specialization. Applicants with a specialization in Fine Arts, Gaelic or Family Studies should contact the Department of Teacher Education for further information.

MAJOR SUBJECT FIELD

A minimum of thirty (30) credits in the applicant's first degree must be in one discipline of a recognized subject field taught in Nova Scotia secondary schools. (e.g. 30 credits of history which is one discipline of the recognized subject field of Social Studies). A maximum of 6 credit hours of cognate* university coursework may be included in fulfillment of this requirement

MINOR SUBJECT FIELD

A minimum of eighteen (18) credit hours of university coursework in one discipline in a second recognized subject field taught in Nova Scotia secondary schools. (e.g. 18 credits of biology which is one discipline of the recognized subject field of Science). A maximum of 6 credit hours of cognate* university coursework may be included in fulfillment of this requirement.

PHYSICAL EDUCATION SPECIALIZATION

As a specialist discipline, Physical Education requires that prospective students meet recognized national standards. In addition to the general requirements for either the elementary or secondary stream, applicants must have a minimum of 30 credits in the major subject for their first degree in the related disciplines of physical education, human kinetics, or kinesiology, with at least half consisting of courses beyond the introductory level. In addition, students should present among their required courses the following:

- a) Courses illustrating knowledge of disciplinary content, including but not limited to, human anatomy/physiology, motor learning and control, and psychology of physical activity;
 - b) Courses related to the curriculum of the provincial school system including basic movement, gymnastics, dance, and team/individual sports, recreation and leisure pursuits, and exercise and health-related fitness;
 - c) Courses in health education and growth and development;
 - d) A course in special populations in physical education.
- Consideration may be given to applicants with unique skill sets or experiences.

MI'KMAQ FOCUS

Applicants pursuing a Mi'kmaq focus in their BEd may develop a concentration in language and/or culture. The language focus requires oral fluency in Mi'kmaq, and at least eighteen (18) credits in Mi'kmaq language-related courses in the first degree.

*Please note that final decisions on cognates are determined by the Department of Teacher Education in consultation with the Registrar of Teacher Certification Division of the N.S. Department of Education and Early Childhood Development.

Information about St. Francis Xavier University, including the academic calendar, is available at www.stfx.ca

APPLICANT REFERENCE

APPLICANT

Name of Applicant:

first name

middle name

last name

To Referee:

You have been selected as a referee by an applicant to our Bachelor of Education Program because of your knowledge of the applicant as a learner, worker and/or leader. Kindly fill out the form below and send it to the Admissions Office at the address above. You may also wish to append a separate letter.

Thank you for your help in this matter.

Please rate the applicant in each of the following categories by comparing this individual with others who have comparable education and experience.

	EXCELLENT	VERY GOOD	SATISFACTORY	UNSATISFACTORY	NO BASIS FOR JUDGEMENT	COMMENTS
SCHOLASTIC ABILITY						
INTEGRITY						
INITIATIVE						
ORAL EXPRESSION						
WRITTEN EXPRESSION						
LEADERSHIP						
JUDGEMENT						
PROBLEM-SOLVING ABILITIES						
ORGANIZATIONAL ABILITIES						
ENTHUSIASM						
COMMITMENT TO EXCELLENCE						
INTERPERSONAL SKILLS						
CONCERN FOR OTHERS						

How long and in what capacity have you known the applicant?

What do you consider to be the applicant's strongest assets?

What do you consider the applicant's major limitations? (Please be specific.)

Based on your knowledge of the individual do you recommend this individual for the Bachelor of Education program? Please give specific reasons for your response (i.e. personal and professional qualities that make this applicant a good candidate for the B. Ed. Program).

Would it be advisable to talk to you, in more detail, by telephone?

Additional Comments:

Signature: _____ Date: _____

Name: _____ Position: _____

Address: _____

Telephone Number: _____

PLEASE MAIL TO:
Admissions Office
St. Francis Xavier University
PO Box 5000, Antigonish, Nova Scotia, Canada B2G 2W5

