



# ST. FRANCIS XAVIER UNIVERSITY

## StFX Major Scholarship Application

### Step-by-step guide

#### Things to know before you get started:

1. You will need to upload a resume and two reference letters along with your application in order to be considered for a number of scholarships, including those from StFX's Major Scholarship category. Scholarships that require a resume and reference letters are noted on StFX's scholarship application. Please note the following details before you begin your application:
  - Your one scholarship application will enter you into consideration for most of our scholarships, including those in our Major Scholarship category. **However, there are several scholarships that require a separate application** (you can find a list [here](#).) If you intend to apply for these scholarships, please take note of deadlines and any additional requirements.
  - StFX will review your resume and reference letters for each scholarship you apply for under StFX's Major Scholarship category.
  - Ensure your resume is up to date. Be thorough with your edits and the details you include for scholarship consideration.
  - When uploading a document to the Scholarship application, please ensure documents are uploaded in PDF format.
2. Major scholarship eligibility is based on final marks for the five Grade 12 courses used to meet admission requirements for a student's program. Please note that final Grade 11 equivalent subject marks may be used in the interim until final Grade 12 marks are available.
  - Students will receive an email from [scholarships@stfx.ca](mailto:scholarships@stfx.ca) after their final, first semester Grade 12 transcript has been received. This email will include the average used for a student's scholarship calculation. Students can complete the Scholarship application before grades have been received by StFX.
3. You are welcome to enter the StFX Major Scholarship application multiple times to view the questions and requirements for submission before you complete your submission.

- When you are prepared to complete the Scholarship application for submission, plan to complete it in one sitting. Your browser may not save your changes and we don't want you to lose previously completed work to support your submission.
- Students should only submit one application. If students submit more than one, the first application submitted will be used for review.
- Students will not be able to edit their application once it has been submitted. For assistance with edits, please email [scholarships@stfx.ca](mailto:scholarships@stfx.ca) and we will be happy to assist!
- The StFX Major Scholarship application will close March 1, 2021. Other scholarships requiring an application will have their respective deadline noted on each application.

### **Step 1: Determine Scholarship eligibility**

#### **Who can submit an application to be considered for a StFX Scholarship?**

To be eligible for a scholarship, you must have submitted a completed admission application to StFX by March 1, 2021. Note: your admission application is separate from your scholarship application, which you must also submit by March 1, 2021.

- You are a student applying directly from high school and you have submitted your most recent transcript by March 1, 2021 OR
- You are a transfer student currently enrolled in full time studies and submitted your transcript from the 2020-2021 Academic Year by May 30, 2021.

#### **What awards am I eligible for?**

Eligibility criteria for all StFX scholarships can be found on our webpage [here](#).

Your application will include a list of all scholarships in StFX's Major Scholarship category. As part of your application, review the criteria for each scholarship and 'check off' each award for which you meet eligibility criteria. **Students will only be assessed for the scholarships they have checked off on their application.**

#### **How is my scholarship average calculated?**

Major scholarship eligibility is based on final marks for the five Grade 12 courses used to meet admission requirements for a student's program. Please note that final Grade 11 equivalent subject marks may be used in the interim. Please use the following link to view course requirements used for your average calculation [here](#).

#### **I want to be considered for a scholarship that requires a nomination, how do I apply?**

- Your school guidance counsellor must submit the nomination form.
- Your school guidance counsellor will submit one name from your high school to be considered for the Phillip J. Oland and J.P. McCarthy Scholarships.
- All nominations must be received on or before March 1, 2021.
- Students must have a minimum overall average of 90% or higher and demonstrated leadership in school and community involvement.
- The nomination form can be found [here](#).

#### **I am a transfer student, how do I know if I might be eligible?**

- Applicants who are accepted with an average of 80% or higher on a full-time course load are eligible to apply.

- Students must be active in the current academic year (Fall/Winter) in full time studies (24 credits or more).

## **Step 2: Complete the StFX Major Scholarship application**

### **When can I apply?**

The StFX Major Scholarship application will be available on February 1, 2021. The application needs to be complete and submitted on or before March 1, 2021.

### **Do I have to be accepted to STFX to submit a scholarship application?**

No, however applicants must have applied for admission and obtained their StFX student number to provide with their StFX Scholarship application by March 1, 2021 to be eligible.

### **Providing your information on the scholarship application:**

- You will be prompted to select your program of study on your scholarship application. Please select the program you currently have been accepted to. If a decision has not yet been made on your application, please select your first choice program.
- Please ensure your StFX Student ID number is entered correctly.
- Some scholarships require answers to essay questions as part of their application. You may wish to draft these answers in a word processing document. **Please note that there is a 500 word count limit.**

## **Step 3: Important Information to note**

### **What are key dates and deadlines I need to know?**

February 1, 2021	-Major scholarship applications open -All applications for scholarships requiring an application become available.
March 1, 2021	-Deadline to apply for admission in order to be considered for Scholarships -First-semester Grade 12 transcript must be received by this date to be eligible -Deadline to complete your StFX Scholarship Application
Spring 2021	Major Scholarship award winners are notified by by phone and email.
May 15, 2021	Deadline to accept your Major Scholarship.
August 1, 2021	Deadline to submit final transcript to receive your scholarship.

### **I am applying for a scholarship that requires I submit a reference letter. One of my references would like to submit my letter of reference directly to the University. Is this possible?**

- Yes. StFX will upload reference letters sent directly to the scholarship office and have them added to the student's scholarship application.

- Your reference can email [scholarships@stfx.ca](mailto:scholarships@stfx.ca) with their reference letter. Please have them address the letter as follows: Subject: "Reference Letter <scholarship name>, <student name>" by March 1, 2021. Please ensure documents are uploaded in PDF format.

#### **When will I know if I received a Scholarship?**

- All students who are awarded a Major Scholarship will be notified in April.
- Please note all correspondence will be sent to the student's personal email account.

#### **How many awards can I receive?**

- Students are not eligible to hold an StFX National Entrance Scholarship and a StFX Major Scholarship unless otherwise stated in the terms.

#### **If I went to school outside of Canada, but hold Canadian citizenship, what scholarships am I eligible to apply to?**

- A student's citizenship, not where they went to school typically dictates eligibility. Please review the Scholarship description for citizenship requirements.

#### **I am a student from New Brunswick and have completed a Grade 12 course that is required for my program but have been given a CR in place of a numerical grade, how is my scholarship average calculated?**

- StFX will use numerical grades only for average calculation.
- A New Brunswick student with a CR in place of a numerical grade will be calculated by averaging the available numerical grades, for the program requirements.

#### **What is financial need?**

- To determine if a student is in financial need, consideration is given to:
  - Family income
  - Number of dependents supported by the family income
  - Number of dependents attending university in the upcoming year
  - Student's spouse's income
  - Number of student's dependents
  - Student loan
  - Other details
- If you wish to be considered for scholarships with a financial need component, you must demonstrate need on your scholarship application.

#### **What if I do not want to fill out the StFX Major Scholarship application?**

- Please contact the scholarship office by emailing [scholarships@stfx.ca](mailto:scholarships@stfx.ca) for a PDF of the StFX Major Scholarship application.

#### **I have already graduated from high school, but took some time off before applying to University. Am I eligible for scholarships?**

- Yes! Students who have deferred their acceptance, taken a gap year or break in studies are still welcome to apply.
- Students must not have received credits or attended any other University or College.

**I am filling out the Major Scholarship application and have some questions. Who can I contact?**

- Email [scholarships@stfx.ca](mailto:scholarships@stfx.ca) and we will reply to your email as quickly as we are able!

**StFX Major Scholarship Application completion checklist**

- Review awards you are eligible for. You may save this list prior to submission so you have record of what you have selected.
- Prepare Resume/CV for scholarship application submission.
- Reach out to references and ask for them to provide a reference for you.
- Documents to be uploaded should be saved in pdf form.
- Review StFX Major Scholarship application in preparation to answer essay questions. You may wish to complete essay questions in word processing software, and be sure to be mindful of the 500 word count maximum.
- Complete and submit StFX Major Scholarship Application by March 1, 2021.
- Remember if you haven't yet applied for admission to apply by March 1, 2021.
- Submit your first semester or most recent transcript by March 1, 2021 to be eligible for StFX Major Scholarship consideration.