



ST. FRANCIS XAVIER UNIVERSITY

APPLICATION FOR ADMISSION Post-Baccalaureate Diploma in Enterprise IT Management

SECTION 1

For a September 2020 intake.

Application Deadline: Domestic and International student deadline **May 30, 2020**

COMPLETION GUIDE

In order to help us process your application as efficiently as possible, please ensure that you complete all sections.

The following documents should be sent to the Admissions Office:

- This application form, complete in all its details, with non-refundable application fee of \$100.
- One official copy of your transcript from each post-secondary institution attended. Graduates of StFX do not need to provide a copy of their transcript from StFX. Transcripts in a language other than English should be provided in their original language, along with a certified translation into English.
- Evidence of English proficiency if your first language is not English. (Minimum required scores: IELTS 6.5 with no band below 6.0; TOEFL iBT 90 with no band below 20)

It is the responsibility of the applicant to ensure that all **supporting documents** are received by the StFX Admissions Office. Incomplete applications will not be considered. All documents submitted as part of the admissions process become the property of the University and cannot be returned.

Students in this program are eligible to complete a Co-op Education placement as part of the degree. Co-op is an opportunity for students to obtain paid employment that is relevant to their program. Students complete professional development training, four months of work experience, and a co-op capstone course. Co-op Education fees are \$1700. In June 2020, the Co-op Office will email required forms to all students who have been accepted into the program and paid the confirmation fee. For additional information about Co-op visit: <http://www2.mystfx.ca/co-op/>

APPLICANT

Last name:

First name:

Middle name:

Preferred name:

CURRENT CONTACT INFORMATION

Street /PO Box/Civic #:

City:

Province/State:

Postal Code:

Country:

Phone:

Email:

EMERGENCY CONTACT

Name:

Relationship:

Phone:

Email:

PERSONAL INFORMATION

Male Female Not Reported

Date of Birth: Day Month Year

Citizenship:

StFX Student Number (if applicable):

Previous Last name (if applicable):

SECTION 2

COLLEGES OR UNIVERSITIES ATTENDED

College or University	City/Country	Dates Attended	Degree/Diploma & Major

If you have a BIS Major or BBA Major in Enterprise Systems from StFX, you are not eligible to apply to this program.

REQUIRED INFORMATION

Please tell us about your IT-related career goals.

Are you interested in living in residence? Yes No

If you used an agent to apply, please indicate the agency name:

CHECKLIST FOR APPLICANTS

- Application form is complete in all its detail
- Non-refundable application fee of \$100 CAD.
 - Cheque/Money Order Enclosed
 - Visa/Mastercard No. Expiry: CVV:
- Have requested one official copy of transcript from each post-secondary institution attended or included scanned copies (Graduates of StFX do not need to provide a copy of their transcript from StFX.) Your application will not be reviewed until all transcripts are received.
- Evidence of English proficiency if your first language is not English.

PLEASE NOTE: It is the responsibility of the applicant to check with the Admissions Office to ensure that all of the above documents have arrived. Please print and sign.

Date: Signature: _____

Please forward all documents to:
The Admissions Office
St. Francis Xavier University 2329
Notre Dame Avenue
Antigonish, Nova Scotia
Canada B2G 2W5
Fax: 902-867-2329