

As a scholarship recipient, you are an important partner in the stewardship of our generous donors, sharing the **impact of receiving this award**. Each year, our scholarship donors look forward to receiving personal letters from their student recipients. We welcome your participation in this important stewardship outreach and look forward to working alongside you through this process. Please review the important writing guidelines below and kindly submit your letter to: thankyou@stfx.ca

Guidelines for Donor Letters:

- Use Calibri Font, size 12
- Salutation/Donor Name: leave blank, this will be inserted for you
- 1st paragraph: introduce yourself by name, where you're from, acknowledge that you are a recipient of this scholarship (if you do not know the name of your award, leave blank & it will be inserted for you), include info about your academic program, major, future goals, any personal info you feel comfortable sharing
- 2nd paragraph: include any important experiences you've had or are looking forward to at StFX (ie: extracurricular activities, sports, clubs, societies, travel abroad)
- 3rd paragraph: describe the **impact** that receiving this scholarship will have on your journey as a student at StFX – **the things you will be able to pursue, achieve and/or overcome**
- Closing: Sincerely, type your first and last name (no need to sign it)
- *Please ensure your letter is one page in length