

**Facilities Management Joint Occupational Safety Committee (FMJOHSC)**  
**Meeting Minutes**  
**June 11, 2019**

**Present:** Kevin Gerrior, Greg MacDougall, Gwen Muise, Pierre Venedam, Shaun Chisholm, Paul Chisholm, Laurie Reid

\*\*Action Items are Underlined. Please take note of those assigned to you or the Committee, and be prepared to provide update at the next meeting.\*\*

Meeting was chaired by Shaun Chisholm. Meeting commenced at 1:00 p.m.

**APPROVAL OF AGENDA**

The agenda was approved.

**APPROVAL OF MINUTES FROM LAST MEETING**

The minutes from the last meeting on May 14, 2019 were reviewed and approved.

**OUTSTANDING ITEMS FROM PREVIOUS MEETINGS**

***Sharps***

11 Jun 19 – Procedure circulated. Internal (Supervisor’s) procedure to be confirmed.

14 May 19 – Tabled to next meeting.

9 Apr 19 – Draft procedure was reviewed. Laurie to update and recirculate to the committee to get it finalized.

12 Mar 19 – Carry forward to next meeting.

12 Feb 19 – Carry forward to next meeting.

8 Jan 19 – No update; carry forward to next meeting.

20 Nov 18 – A draft procedure was distributed to the committee and reviewed. Janet to review with Security prior to finalization.

16 Oct 18 - Confirmation was requested about how to handle sharps. Vince said there was one found in residence last summer. Diabetics have a container for theirs through the pharmacy. There is also a drop-off at Bloomfield Health Centre. Janet to develop procedure and communicate to everyone who may encounter sharps.

***Body Substance Isolation***

11 Jun 19 – Campus-wide program is being developed. CLOSED.

14 May 19 – The issue of biohazard bags affects the entire campus. Laurie to ensure the proper disposal of these bags is communicated to all affected persons.

9 Apr 19 – After speaking to Bruce Avery of the Guysborough Landfill and Nicole Havercort, Regional Waste Reduction Coordinator, it was determined that red biohazard bags are not supposed to be put in the garbage. Any body substances should be absorbed, then they can be disposed of in a clear bag in

regular garbage. This is different information than what was provide by Chandler during training (who said all body substance should go in a red biohazard bag and be put in a black garbage bag). Gary advised this new information was communicated to the custodians. Laurie to follow-up with the rest of the university in this regard.

12 Mar 19 - A discussion was held regarding disposal of red biohazard bags. During recent Bloodborne Pathogen training, custodial employees were advised by the Chandler sales representative, who conducted the training, that they had to dispose of all body substances (e.g. blood, urine, vomit) in a red biohazard bag. Several questions arose about the use and disposal of the bags. Laurie to follow-up with local authorities to verify correct procedure for disposing of body substances. Procedure should be developed for all of FM for body substance isolation. It was suggested that follow-up take place with the RLCs who also use mess kits, including the biohazard bags.

### ***Alternates***

11 Jun 19 – No update.

14 May 19 – Sylvia advised that Lanetta Rhynold will act as an Alternate.

9 Apr 19 – Kevin Gerrior talked to Sylvia to see if we can get more alternates. Kevin Latimer and Vince Arsenault are alternates for maintenance supervisors. Custodial supervisor alternate is Pierre.

12 Mar 19 - Shaun to look at alternates for members of the committee.

### **HEALTH AND SAFETY CONCERNS**

No concerns were reported as this meeting.

### **REVIEW OF INCIDENTS**

The incident summary was reviewed, and corrective actions were discussed.

### **UPDATE ON HEALTH AND SAFETY TRAINING**

Mobile Elevating Work Platform (MEWP) training for Custodial employees to be booked at, in conjunction with Conference Services.

There will be training for FM JOHSC members in October.

There will be training for FM Supervisors in October.

### **NEW BUSINESS**

There was no new business raised at this meeting.

### **DATE AND TIME OF NEXT MEETING**

Next meeting is scheduled for Tuesday, July 9<sup>th</sup> at 1:00 p.m. in the F.M. Boardroom.

### **ADJOURNMENT**

Meeting was adjourned at 12:55 p.m.

### **APPROVED BY:**

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Shaun Chisholm, Co-Chair

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Kevin Gerrior, Co-Chair