

Bachelor of Education Individualized Placement Request Form



Please submit your Individualized Placement Request, including your resume/CV, to Walter Duggan (Admissions and Field Coordinator; Xavier Hall 226) by December 15.

Applicant Information

Applicant:	StFX ID:	Program and Subject Specialization:
Cooperating Teacher:	Faculty Advisor:	Subject(s)/Grade(s) Taught:

Please note the following information related to requests for an individualized placement:

- Though individualized placements may be made for unique educational contexts, *teaching must be the primary responsibility* during the field experience.
- Applications are to made on an individual basis (i.e., applications will not be accepted from pairs or groups of students).
- *Standard practice* is to only approve placements within Nova Scotia (or within 300km of St. Francis Xavier University). For example, locations within New Brunswick and Prince Edward Island that are within 300km may be considered.
- Students must complete a Consolidation (i.e., 100% teaching) Field Experience in their third field experience to qualify for an individualized placement.
- The refundable \$50 application fee is meant to defray the costs associated with the individualized placement. If placement costs exceed \$50, individual students will be responsible for paying them. Students will be informed of any additional costs before the placement is confirmed.
- Appeals of the Field Experience Committee’s decision may be made, in writing, to the Dean of Education and the Chair of Teacher Education within seven days of receipt of rejection of an individualized placement request.

Placement Information

Description of Placement:

Rationale: (How does this fit with your professional growth targets?)

Specific Experiences You Hope to Gain from this Placement:

Contact Information

Name of Institution:	Contact Person’s Name:	Contact Person’s Title:
Address:	Phone:	Email:

Faculty Advisor Recommendation

The student teacher taught 100% of the cooperating teacher’s load during the first term field experience:	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
I would support the student teacher’s application for an individualized placement:	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
I can continue to supervise the student teacher in this proposed individualized placement:	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
I would rate the student teacher’s first term teaching as:	Fair <input type="checkbox"/>	Good <input type="checkbox"/>	Very good <input type="checkbox"/>	Excellent <input type="checkbox"/>

Faculty Advisor Signature:

Date:

Student Signature:

Date: