

# ST FRANCIS XAVIER UNIVERSITY

## ACCREDITATION:

St. Francis Xavier University is a member of:  
 Association of Universities and Colleges of Canada  
 Association of Atlantic Universities  
 Association of Commonwealth Universities  
 International Association of Universities

**ACADEMIC SESSIONS:** The full academic year is comprised of two terms, each with 13 weeks of classes and an examination period. Each class meets for 3 hours a week. Full-year courses have a credit value of 6; one-term courses have a credit value of 3. The spring and summer sessions are approximately 6 weeks in duration with 65 hours of class time for a 6-credit course and 32 hours for a 3-credit course.

**CREDITS:** Brackets around the credit value indicates that the student did not receive credit for the course or that the course is in progress. Prior to 2003-2004, a minimum average of 55 was required for credit to be earned in undergraduate courses with grades of 50-54. See note for (50-69) A.

**GRADES:** Courses are graded numerically except for a few pass/fail courses. The passing grade is 50 for undergraduate programs and 60 for graduate programs. An approximate conversion to letter grades is: A = 99-80, B = 79-70, C = 69-60, D = 59-50, F = less than 50. The following grades may also appear on this transcript:

AU	Audit (not for credit)
C	Graduate student continuation/extension completed
DC	Dropped course (no credit earned and does not count in average)
DF or WF	Dropped course with failure (counts as a 39 in the average; used only in unusual circumstances in 1999-2000)
DNW	Did not write final exam (no credit earned and counts as a zero in the average, used prior to 2006-2007)
DP	Dropped course with permission (no credit earned and does not count in the average)
F	Failure; no numerical grade assigned (counts as zero in the average)
FA	Failure due to absences (counts as a zero in the average, used prior to 2007-2008)
IN or INC	Incomplete (not included in average)
IP	Course in progress or blank
IPT	In-progress transfer course
NM	No grade submitted (counts as a zero in the average, used prior to 2007-2008)
P	Pass; no numerical grade assigned
PT	Pass; transfer course
WD	Withdrew from the course (used prior to 1999-2000)
WP	Withdrew with permission from the university (used prior to 2003-2004)
(50-69) A	Average is insufficient for credit to be awarded (55 for undergraduate, 60 for

	education or 70 for graduate programs) (used prior to 2003-2004)
(50-99) C	Credit removed; not applicable to program
(40-49) P	Failure; no credit earned; eligible for supplementary exam if average is at least 55; counts in average (Prior to 2009-2010)
(50-99) R	Credit removed; repeated course
(0-99) S	Final grade after supplementary exam; does not count in the average (Prior to 2009-2010)
(50-54) V	Final grade after supplementary exam; average is insufficient for credit; see note for (50-69) A. (Prior to 2003-2004)

**ACADEMIC INTEGRITY:** Offences pursuant to the StFX Academic Integrity Policy may result in reduced grades or, in some instances, suspension or dismissal. Notations will appear in the applicable academic session and may be permanent or removed on a specific date or upon graduation.

**NON-ACADEMIC MISCONDUCT:** In cases of suspension or dismissal, a notation will appear on the transcript.

**ACADEMIC STANDING:** A student is in good academic standing unless otherwise noted. An average of 55 (60 for Bachelor of Education) must be maintained in undergraduate programs to avoid academic penalties. Academic penalties are assessed at the end of the full academic year only and are applied after the subsequent spring session. Students who require fewer than 30 credits to complete their degree will not be subject to academic penalties. Suspensions are for 10 months and encompass one summer session and one full academic year. Dismissals are permanent. Students may appeal suspensions and dismissals.

**AVERAGE:** Averages are weighted by the credit value of each course. Averages are not calculated for part-time students or for those who withdraw during an academic year.

**DECILE:** Student's ranking (10 high, 1 low) in a course (minimum of 15 registrants in the course)

**DROP DATE:** Date student dropped a course

**RANK:** Student's rank in his/her degree program and year of study. Rank is not recorded for students registered in fewer than 24 credits or students who withdraw during an academic year or for some specific programs.

**TRANSFER CREDITS:** Courses for which transfer credits are awarded are given as equivalent StFX courses where applicable. Otherwise, electives are awarded in specific subjects with course numbers that normally reflect the level of the course and the credit value associated with it. For example, a 200-level, 3-credit History elective may be displayed as HIST 293. Transcripts prior to 1999 may read 993, 996 or 999 for elective credits.

*These notes are for information only. The academic regulations are as described in the St. Francis Xavier Academic Calendar.*