. St. Francis Xavier University
University Council for Research
Application for Research Grant

OFFICE USE ONLY

<u>Date:</u>   <u>Requested:</u>   <u>Awarded:</u>   <u>Grant#</u>

Notes on Awards Policy should be consulted before completing this form. Supporting documentation is welcomed, but this application form must be completed in itself, with the exception of Question 4 and 5, no section may contain only a reference to an attachment.

Wordprocess Users: a reasonable facsimile of this form will be accepted provided the pagination is adhered to.

<u>**PLEASE SUBMIT THE ORIGINAL AND TEN COPIES**</u>

Applicant: _____

Category (A, B or C): _____

Department: _____

              Rank: _____

Short title of project:

_____

_____

_____

Project commencement date:_____   Completion date: _____

Give brief timetable of project phases:

_____

_____

_____

_____

Research Proposal (A statement of about 250 words is required)

1. Details of funds requested:

PLEASE SHOW SUBTOTALS AND TOTAL TO NEAREST $5.

A) Employment of assistants   Summer Student (monthly) $ _____
                               Summer Student (hourly) $ _____
                               Academic Year (hourly) $ _____
                               Other assistant $ _____

Qualifications:

_____

_____

Period of employment and rate:

_____

_____

Functions to be performed:

_____

_____

b) Equipment, Library Resources ....Total $ _____
     Itemize or attach list [ ]:

c) Travel and Subsistence ....Total $ _____
     Give full details or attach list [ ]:

d) Expendable supplies, photocopying, etc ....Total $ _____
     Itemize or attach list [ ]:

TOTAL REQUESTED $ _____

Council may be unable to fully fund your project. Mark with an asterisk (*) those items which are <u>essential</u> for this project to be commenced if it is a new project, or to be continued if it is an ongoing project.
2. Give details (payment, agency, amount, term) of all external grants currently held.

3. Give details (project agency, amount, date of request, expected date of announcement) of all external grants currently being applied for, OR explain why no external application has been made. This question must be answered.

4. **A & B applicants only**: Please include a bibliography of research in the area.

5. Publications during the last three years. Give pagination. Indicate in press [P], or submitted [S], if applicable. Indicate with an asterisk, those publications in which you have acknowledged UCR support.

6.   **History of UCR Grants**

(Category C: past 3 - years; category B: past 5 years)

Amount $	Year of Award	Title of Grant

_____   _____
Signature of Applicant   Signature of Chair of
or Principal Researcher   Department

List of Attachments: