



BACHELOR OF BUSINESS ADMINISTRATION

MAJOR
DECLARATION

and

ADVANCED MAJOR & HONOURS
APPLICATION

THE BBA PROGRAM OFFERS SEVEN MAJOR, ADVANCED MAJOR & HONOURS STREAMS & ONE JOINT HONOURS OPTION.

INSTRUCTIONS:

Submission Deadline: April 1st

- Read **Section 5 [Faculty of Business Regulations]** of the University's *Academic Calendar* to make sure you understand the program requirements, the year-to-year advancement, and graduation requirements.
- Read **Section 9.6** of the University's *Academic Calendar* to identify the four-year sequence of courses for the stream for which you are applying. Degree requirement summaries are provided on the backside of this form. It is your responsibility to make sure you complete all the necessary courses to earn your degree.
- Complete this form and **submit** it to the **Assistant to the Dean of Business, SCHW 383**, or e-mail the form to adurant@stfx.ca.
- Students receive confirmation of their program of studies in the summer following submission of their declaration/application.

STUDENT INFORMATION

StFX ID #: _____ Date of Application: _____

Name: _____
Last First Middle

Anticipated Date of Grad: _____ StFX E-mail: _____

Home Address: _____ Phone: _____
Street, Town/City, Province

DEGREE INFORMATION

I wish to earn my <u>BBA</u> degree with:	MAJOR	ADVANCED MAJOR	HONOURS
Accounting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enterprise Systems	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Entrepreneurship	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Finance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
International Business	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Management and Leadership	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marketing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Joint Honours in BSAD & ECON	n/a	n/a	<input type="radio"/>

I wish to earn a Minor*: Yes No | If yes, Subject: _____

* Earning 24 of the 36 credits of arts/science electives in one subject qualifies you for a minor in that subject. **Required courses cannot be used toward a Minor.** You must still earn a pair (12 credits) in a second subject.

COMMENTS OR EXPLANATIONS (as needed).

OFFICE USE ONLY:

AVERAGE: Year 1 _____ Year 2 _____ Year 3 _____ Credits earned to date: _____ /120 cr.

 Dean of Business Date Approved Not Approved

PROGRAM & COURSE REQUIREMENTS BY YEAR

ADMISSION • End of 2nd Year

ADVANCEMENT • End of 3rd to 4th Year

GRADUATION • and 4th Year Requirements

MAJOR

Declaration required.

Declare your stream/area of concentration.

N/A

N/A

ADVANCED MAJOR

Dean of Business approval required.

Average **65** in courses taken in the first two years; average **65** in the required first and second year BSAD, ECON, MATH and STAT courses.

Average **70**; average **70** in the BSAD and required ECON courses taken in year three in the Majors subject.

Average **70**; average **70** in the BSAD and required ECON courses taken in year four in the Majors subject.

HONOURS

Dean of Business approval required.

Average **75** in courses taken in the first two years; average **75** in the required first and second year BSAD, ECON, MATH and STAT courses; grade of **70** in each of these required courses.

Average **75**; average **75** in all BSAD and ECON courses; grade of **70** in each BSAD and ECON course.

Average **75**; average **75** in all BSAD and ECON courses; grade of **70** in each BSAD and ECON course; grade of **70** on the honours thesis.

BBA Major, Advanced Major, and Honours students take the same required courses in Years 1 and 2. In Years 3 and 4, courses vary by stream and required courses. Please refer to **Section 9.6** of the University's *Academic Calendar* for program and stream details.

Year 1 → BSAD 101, 102 • ECON 101, 102 • MATH 105 • STAT 101 • **12 credits arts/science electives**;

Year 2 → BSAD 221, 223, 231, 241, 261, 281 • **12 credits arts/science electives**; (except for Finance – see below)

Finance Stream: BSAD 221, 223, 231, 241, 261, 281 • ECON 201, 202 • **6 credits arts/science electives**.

Years 3 & 4 → For the various streams, course sequences and required courses, refer to the University's *Academic Calendar*.

JOINT HONOURS IN BSAD AND ECON

Dean of Business approval required.

Average **75** in courses taken in the first two years; average **75** in the required first and second year BSAD, ECON, MATH and STAT courses; grade of **70** in each of these required courses.

Average **75**; average **75** in BSAD and ECON courses; grade of **70** in each BSAD and ECON course.

Average **75**; average **75** in BSAD and ECON courses; grade of **70** in each BSAD and ECON course; grade of **70** on the Honours thesis.

Year 1 → BSAD 101, 102 • ECON 101, 102 • MATH 105 or 106 or 126 • STAT 101 • **12 credits arts/science electives**.

Year 2 → BSAD 221, 223, 241 • ECON 201, 202, 271, 301, 302 • **6 credits arts/science electives**.

Years 3 & 4 → BSAD 231, 261, 281, 391, 471 • ECON 371, 372, 493 • BSAD 494 or ECON 494 • **9 credits BSAD electives** (at the 300/400 level) • **6 credits ECON electives** (at the 300/400 level) • **18 credits arts/science electives**.

* Students registered in **BSAD 494**, the Honours thesis is to be completed in the Business Administration program.

Students registered in **ECON 494**, the Honours thesis is to be completed in the Department of Economics.

MINORS

ARTS/SCIENCE SUBJECT

Declaration required.

Any BBA student earning 24 credits in one arts or science subject may qualify for a minor in that subject. Any specific departmental requirements for the minor must be met. Students must also complete a pair (12 credits) in another subject. To have a minor officially recognized, a student must advise the Dean's office of the desire to have the minor noted on the academic record.

Students wishing to complete a minor in **economics** must complete 24 credits in addition to ECON 101 and 102.

Students wishing to complete a minor in **math/statistics/computer science** must complete 24 credits in addition to MATH 105 and STAT 101.

SPORT MANAGEMENT

Must apply for this minor – cannot simply declare it.

Sport management is a discipline related to the business of sports and recreation. The minor in sport management provides a foundation for, and is a crucial first step toward, a successful career in sport management in the context of professional, amateur, and intercollegiate sports as well as community recreation. Related careers include human resources management, marketing, event management, facility management, economics, finance, and analytics in a sports and recreation context.

By the end of a student's sophomore year, the courses required under Years 1 and 2 of the program should already be completed.

Year 1: SMGT Core [SMGT 101]. **Year 2:** HKIN Required [HKIN 264, 352]. **Year 3:** SMGT Core [SMGT 322, 327] + 3 credits SMGT Designated Electives. **Year 4:** SMGT Core [SMGT 423] + 3 credits SMGT Designated Electives.

SMGT Designated Courses: Dept. prerequisites apply. ECON 291 • HKIN 136, 253, 332, 431, 443, 455 • SOCI 387. Refer to *Academic Calendar*.