Draft Terms of Reference for 2020-21 Remote Teaching and Learning (Online) Preparedness Taskforce

Mandate: to lead StFX efforts toward preparations for the 2020 fall-term delivery of remote teaching and learning programming, should such distance education programming be necessary due to the on-going COVID-19 health crisis.

Objective: The Taskforce will bring together stakeholders from across the University including faculty, other teaching staff, support staff and students, to explore the challenges of moving to an online teaching and learning format, and to advise the Academic Vice-President with respect to the necessary steps required to be able to do so. The Taskforce will address such questions as:

- What professional development experiences including workshops, may be required by faculty and others to assist in the move to an online teaching and learning approach?
- What technologies would be best for on-line delivery of StFX courses to account for different pedagogies?
- How might our existing online teaching and learning expertise of faculty and staff be best exploited for assisting faculty and other teaching staff who are untrained in this area?
- How would the face-to-face labs components of courses be conducted in a virtual teaching setting?
- How might online assessments including invigilated tests and exams, be conducted in such an environment?
- What resources, human/technological or otherwise, might we need to allow us to be prepared for, and capable of, delivering online T/L programming?

Membership:
Co-Chairs: Janice Landry, Director Continuing and Distance Education and Joanne Tompkins, Professor, Department of Curriculum and Leadership, Faculty of Education.

Faculty representatives:
James Hughes, Computer Science, Faculty of Science
Janet Purvis, Nursing, Faculty of Science
James Cormier, Chemistry, Faculty of Science
Bruce Sparks, Art, Faculty of Arts
Barry MacKenzie, History, Faculty of Arts
Erin Austen, Psychology, Faculty of Arts, Faculty Development Committee
Opal Leung, Management, Schwartz School of Business
Neil Maltby, Management, Schwartz School of Business
Bhavik Parikh, Accounting & Finance, Schwartz School of Business

Student Representatives:
Siobhan Lacey, VP Academic
Jack Irvin, VP Resident Affairs

Staff:
Sandy Iverson, University Librarian
Tara Buksaitis, University Registrar & Director Enrolment Planning
Larissa Strong, Director of Internationalization

Cathy MacDonald, Associate Dean, Academic Affairs
John Delorey, Director, IT Services
Angie Kolen, Professor, Department of Human Kinetics & Coordinator Teaching and Learning Centre
Mark Leeming, Coordinator, Student Success Centre
Elizabeth Kell, Coordinator, Tramble Centre for Accessible Learning

Administrative Support:
Shafik Nanji, Instructional Designer/Online Specialist, Continuing and Distance Education
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Maica Murphy, Academic Project Coordinator, Offices of the Deans of Arts and Science