

XCHANGE NEWSLETTER

February
2023

Distance Nursing Programs • StFX Centre for Online Learning & Professional Studies • 2175 Varsity Drive, MacDonald Hall
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HOW TO REGISTER FOR A COURSE

Post-RN BScN, Certificate, and Stand Alone students can register themselves into their selected courses when registration opens on **February 6, 2023**. The deadline to register yourself in Banner Self-Service for the Spring Term is **March 6, 2023** and the deadline for the Summer Term is **May 8, 2023**. Select 202330 for the Spring Term and 202340 for the Summer Term.

Important! If you are a returning student having difficulties with the registration process, please contact our Program Office by emailing distance.nursing@stfx.ca. Please **do not** contact the Registrar's Office for registration issues if you are a student in the Distance Nursing Program.

FEES/PAYMENT METHOD/RECEIPTS

Fees: As a Distance Nursing student you pay per credit, [2023 Spring & Summer Fee Schedule](#)

When are fees due for the Spring and Summer term? The Spring Term fees are due by **May 15, 2023** and the Summer Term fees are due by **July 15, 2023**.

How to make a payment? Please visit the Financial Services website, [Methods of Payment](#).

Receipts: If you require a receipt, please contact Student Accounts at studentaccounts@stfx.ca.

2023 SPRING/SUMMER COURSES

Important! During the Spring and Summer terms, you are **only permitted to register for 6 credits for the Spring Term (April start) and 6 credits for the Summer Term (June start).**

Please Note: Although there are no lab components with any distance nursing courses, some courses require students to enter a **CRN** for the course as well as a **CRN** for the lab, e.g., Biology 115 (Microbes in Human Biology).

COURSE	DATES	DESCRIPTION
BIOL 105.77 Introductory Cell and Molecular Biology CRN 22004 Lab CRN 22005	June 12 – August 25 Online	This course will focus on the structure and function of cells, cell division, patterns of inheritance and the molecular basis of inheritance. <u>Restricted to nursing students.</u> Three credits.
BIOL 115.77 Microbes in Human Biology CRN 22006 Lab CRN 22007	June 12 – August 25 Online	An introduction to microorganisms from a human perspective, this course deals with viruses, bacteria and fungi. Topics include bacterial structure and function, bacterial genetics and antibiotic resistance, and viral structure and infection. <u>Restricted to nursing students.</u> Three credits.
NURS 115.77 Health Teaching and Learning CRN 22001	June 12 – August 25 Online **SPECIAL OFFERING FOR THIS TERM	In contrast to health protection and illness prevention, health promotion is a broad and holistic concept. This course explores the concept of health promotion; the nurse's role in health promotion; the teaching-learning process; population health; social action and justice; and the socio-cultural, economic, and political factors that influence health and health behaviour. Three credits.
NURS 135.77 Contemporary Issues in Nursing CRN 22009	June 12 – August 25 Online **SPECIAL OFFERING FOR THIS TERM	The foundation for all subsequent nursing courses, this course explores the evolution of nursing as a profession, including its theoretical and philosophical bases. Topics include Orem's self-care theory, legal and ethical issues, health care reform, the image of professional nursing, and changing health care priorities. Three credits.
NURS 202.77 Community Mental Health Nursing II CRN 12935	April 3 – June 16 Online	Examines the theory of and concepts in mental illness, treatment regimens, and nursing interventions in a community setting. Students will apply mental health nursing principles to specific clinical disorders, building on the foundations of practice explored in NURS 201. Three credits.

NURS 205.77 Community Health Nursing CRN 22002	June 12 – August 25 Online **SPECIAL OFFERING FOR THIS TERM	This course explores the role of the community health nurse in the context of a changing health care system. Topics include population health, primary health care, community assessment, epidemiology and demography, environment and ecology, cultural competence, ethics, and community-as-partner. Three credits.
NURS 245.77 Aging and the Older Adult CRN 12936	April 3 – June 16 Online	This course covers the process of growing older with reference to theories on universal aging. Students will learn to improve the function, quality of life, and self-care abilities of the elderly well, to assist them in maintaining independence. Topics include aging-related changes; the role of the family and other aggregates; how elderly adults define and promote their health; the use of community resources. Three credits.
NURS 330.77 Legal and Ethical Issues in Nursing CRN 12937	April 3 – August 25 Online **SPECIAL OFFERING FOR THIS TERM	This course examines the moral and ethical implications of various practices in the field of health care as they affect human life and the basic dignity of the person. This course also explores the moral, ethical, legal, and theological issues raised by recent developments in the life sciences. Six credits.
NURS 405.77 Nursing of Adults I CRN 12938	April 3 – June 16 Online	A theory- and practice-based course exploring chronic health issues related to violence, immune system dysfunction, cancer, and other selected conditions. Cultural diversity, competency and safety, the consequence of an altered immune system, infection, symptom management, women's health, and palliative care will be studied from a nursing perspective in this course. Three credits.
NURS 494.77 Leadership and Management in Nursing CRN 22003	June 12 – August 25 Online **SPECIAL OFFERING FOR THIS TERM	This course is an examination of nursing leadership theories and management models and their relationship to client care. The course explores the changing roles and expectations for registered nurses as leaders in the health care system. Three credits.

**** This course is being offered as a special offering for this term only.**

TEXTBOOK INFORMATION

Textbooks for distance nursing courses can be ordered through the StFX Bookstore: <https://shop.stfx.ca/shop/text-books/>. Click on the Nursing Icon and the textbooks for the current courses will be listed, OR you can email the StFX Bookstore at StFXStore@stfx.ca.

You can also order your textbooks online through Amazon, Chapters, etc.

COURSE WITHDRAWAL/REFUND POLICY

To withdraw from a course(s) without incurring **academic penalty**, students **must** email the Distance Nursing Program Office at distance.nursing@stfx.ca. Without proper notification, a student remains on the class lists. Thus, absence from exams and other requirements will result in a failure on the student's university transcript.

Important! *Emailing the Instructor, or other departments, is NOT an official withdrawal from a course. Your email must be sent from your StFX email account to the Distance Nursing Program Office at distance.nursing@stfx.ca.*

Not participating in a course, not logging into Moodle, or not reviewing your StFX email account does NOT remove you from the course. If you have not submitted a withdrawal email to the Distance Nursing Program Office, you are still responsible for the course tuition fees!

- *If a student **withdraws up to and including the day** the online course begins, and has paid the tuition fees in advance, they are eligible for a full tuition refund.*
- *If a student **withdraws in the first week**, 2/3 of the tuition will be refunded. If fees were not paid in advance, 1/3 of the course fee is owed.*
- *If a student **withdraws in the second week**, 1/3 of the tuition will be refunded. If fees were not paid in advance, 2/3 of the course fee is owed.*
- ***During or after the third week** after the course starts, no refund is issued. If fees were not paid in advance, the full course fee is owed.*

If you are eligible for a refund, please email Student Accounts at studentaccounts@stfx.ca from your StFX email account and include your StFX ID and the number and name of the course(s) you have dropped/withdrawn from.

INCOME TAX FORMS – T2202A

T2202As for income tax purposes for the **2022 Tax Year** will be available in Banner Self-Service by February 28, 2023.

See the Financial Services website for more details, <https://www.mystfx.ca/financial-services/income-tax-receipt-t2202a-form>

SPRING CONVOCATION

If you will be eligible to graduate from the Post-RN BScN Program (63 credits) in May 2023, please apply to graduate in Banner Self-Service by **April 1, 2023**.

Even if you do not plan on attending the ceremony, you still need to apply to graduate.

If you **do not** attend convocation, degree parchments will be mailed out starting May 15, 2023. Parchments will be sent **to the mailing address on file in Banner**. To verify your address, please visit Banner Self-Service. If you need to update your address, please submit a request through Services@StFX by **Thursday, April 28th**. Within Canada, parchments will be sent via Xpresspost. Outside of Canada, parchments will be sent via courier and will require a street address and phone number.

If you need help applying to graduate, please contact the Registrar's Office at registrar.office@stfx.ca.

HELPFUL HINTS/FRIENDLY REMINDERS

- For **registration and withdrawal requests**, email the Program Office at distance.nursing@stfx.ca
- **StFX Transcript Request Form** - [StFX Transcript Request](#). Transcript request forms must be emailed to the Registrar's Office at registrar.office@stfx.ca. **Note:** The transcript will show all the courses you **completed**, therefore, only one transcript request form is needed.
- All emails to the Program Office, and other university departments, must be sent from your StFX email account. **Emails are generally responded to within 2 business days. Do not send multiple emails.**
- StFX Online Support (formerly CDE Support) email (stfxonlinesupport@stfx.ca) is **ONLY** for technical issues with **Moodle**.
- Contact **ProctorU** for all ProctorU related questions (see contact information on your course Moodle page).
- Contact **Student Accounts** for all student account inquiries at studentaccounts@stfx.ca. The Program Office does not have access to student financial records.
- This program is not eligible for funding in any of the Canadian Student Loan Programs.